Lesson Observation

Lesson Observation

- Lesson observation refers to a formal scrutiny of teaching/learning while it is taking place in a classroom or other learning environment.

- In this target, a teacher is required to be observed while delivering a lesson at least once a term.

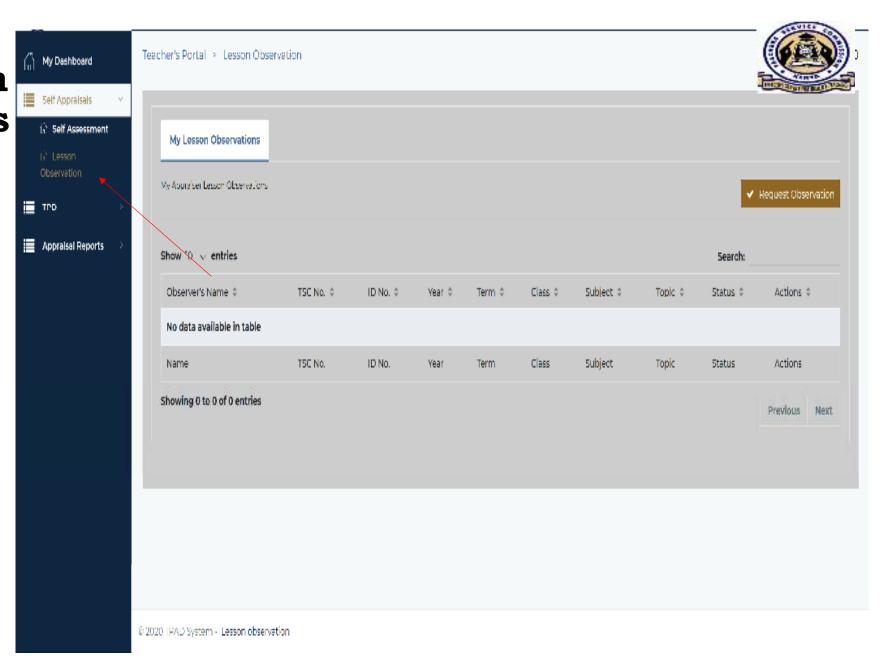# How to undertake Lesson Observation in the TPAD Online System

- The lesson Observation tab can be found under the self appraisals tab for the appraisees.

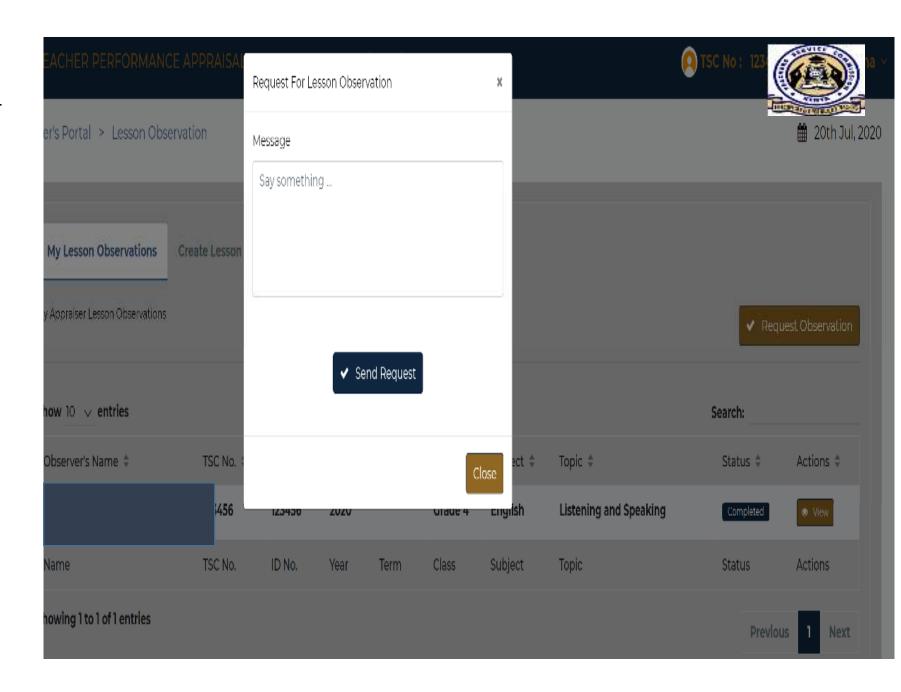# Lesson observation (appraisee's page)

The appraisee can locate the lesson observation under the lesson observation tab

Request for observation

The appraisee can send the appraiser a request to be observed by clicking on REQUEST OBSERVATION tab.

Request for Observation

Once the message is crafted, the appraisee is required to send the request. This will appear in the notification part of the appraiser

Appraiser Carrying Out

Lesson Observation

Appraiser's page

The appraiser can access 3 areas:

1. My lesson Observation

2. Create Lesson Observation

3. New Observation

STEP 1:

The appraiser is required to Click on the

New Observation

My Lesson Observations | **Create Lesson Observations**

My Appraisee Lesson Observations

+ New Observation

Show 10 ⌄ entries   Search:

Name	TSC No.	ID No.	Year	Term	Class	Subject	Topic	Status	Date	Actions
No data available in table										
Name	TSC No.	ID No.	Year	Term	Class	Subject	Topic	Status	Date	Actions

Showing 0 to 0 of 0 entries

Previous   Next

STEP II:

Once the appraiser clicks the new Observation tab, the pop up page will appear

STEP III:

The appraiser is required to click on New Record whereby he/she will be required to add data on :

- Class/Form

- Subject

- Subject Topic

- Lesson Topic

- Number of Learners

- Observation Date

STEP IV:

The appraiser is required to fill in the blank areas as shown in the page and then ADD RECORD

Once the data is added, the page showing that it is successful will appear

Once the data is added, the page /interface will show the record as follows:

STEP V:

Once the area is populated, the system will provide an OBSERVE tab.

My Appraisee Lesson Observations

New Observation

Show 10 ∨ entries

Search:

Name	TSC No.	ID No.	Year	Term	Class	Subject	Topic	Status	Date	Actions
	30959853	30959853	2020		Grade 4	English	Listening and Speaking	Pending	19th Jul, 2020	◉ Observe
Name	TSC No.	ID No.	Year	Term	Class	Subject	Topic	Status	Date	Actions

Showing 1 to 1 of 1 entries

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The following page will appear and the appraiser is required to fill in the data

Lesson Observation Areas

Introduction and Lesson Organisation

Performance Indicators	Max Score	Observer's Score	Observer's Comment
Review of the previous lesson/content related to the current lesson	1	e.g 0.5 or 1	
State the objective of the current lesson	1	e.g 0.5 or 1	
Link the previous lesson to the current lesson	1	e.g 0.5 or 1	
Quality of introduction: captivating/capture learners Interest	1	e.g 0.5 or 1	

Content Delivery

Performance Indicators	Max Score	Observer's Score	Observer's Comment
summarized the lesson by highlighting the key points	1	e.g 0.5 or 1	

Teacher Details

Full Name	
TSC Number	30959853
ID Number	30959853
Class	
Subject	English
Topic	Listening and Speaking
Lesson Topic	Word stress
No of Learners	40 Learners

Lesson Observation Details

When filling in the Observer's Comment avoid word like good, excellent etc Rather describe what is observed in each area

Lesson Observation Marks

Introduction and Lesson Organisation

Performance Indicators	Max Score	Observer's Score	Observer's Comment
Review of the previous lesson/content related to the current lesson	1	1.0	The teacher reviewed the previous content and related it to the current lesson
State the objective of the current lesson	1	1.0	The teacher stated the learning outcome of the current lesson
Link the previous lesson to the current lesson	1	1.0	The teacher linked the previous lesson to the current lesson
Quality of introduction: captivating/capture learners interest	1	1.0	The teacher started by singing a song related to word stress to capture the learners interest

Content Delivery

Performance Indicators	Max Score	Observer's Score	Observer's Comment

Teacher Details

Full Name	
TSC Number	30959853
ID Number	30959853
Class	Grade 4
Subject	English
Topic	Listening and Speaking
Lesson Topic	Word stress
No of Learners	40 Learners

Lesson Observation Details

Date Created

📅 19th July, 2020

Date Completed

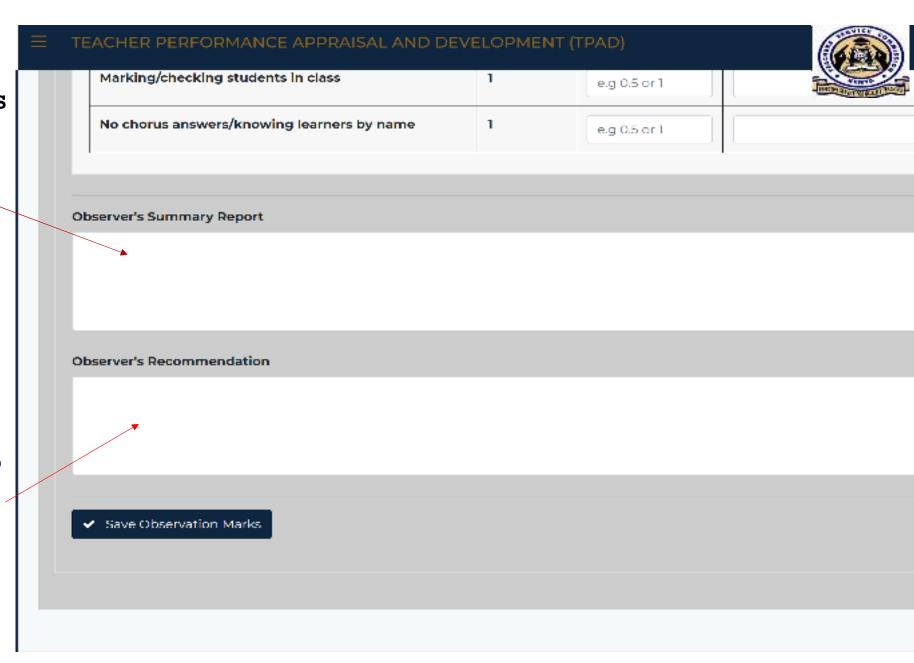📅 19th July, 2020
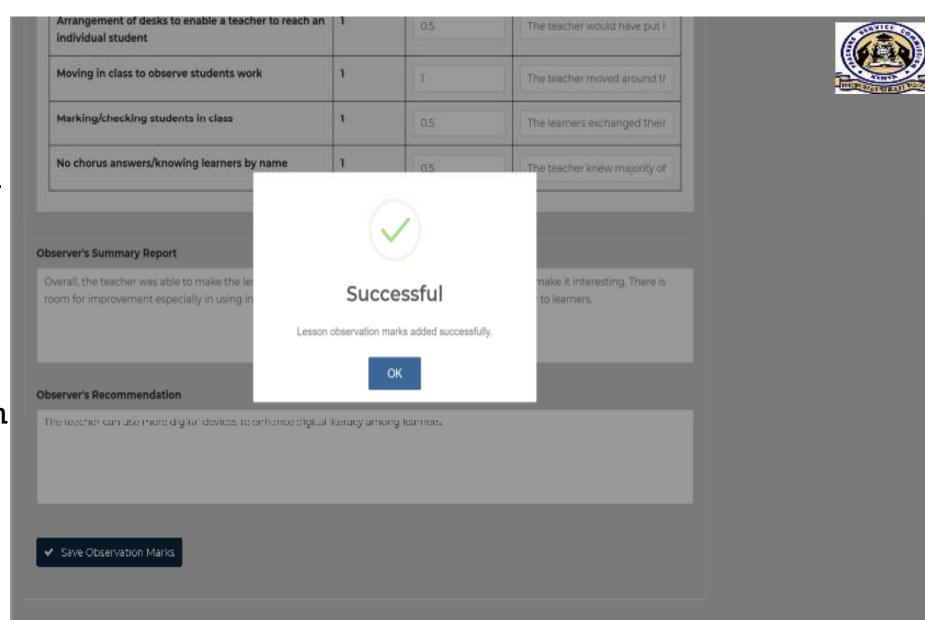
The Observer's Summary Report provides a brief version of what the observer has noted

The Observer's recommendation shows the strengths and gaps that have been observed

| Marking/checking students in class | 1 | e.g 0.5 or 1 | |
| No chorus answers/knowing learners by name | 1 | e.g 0.5 or 1 | |

Observer's Summary Report

Observer's Recommendation

✔ Save Observation Marks

Once the observer has filled in the data, he/she can save the observation marks

Arrangement of desks to enable a teacher to reach an individual student	1	0.5	The teacher would have put
Moving in class to observe students work	1	1	The teacher moved around th
Marking/checking students in class	1	0.5	The learners exchanged their
No chorus answers/knowing learners by name	1	0.5	The teacher knew majority of

Observer's Summary Report

Overall, the teacher was able to make the les... ...make it interesting. There is room for improvement especially in using in... ...to learners.

Successful

Lesson observation marks added successfully.

OK

Observer's Recommendation

The teacher can use more digital devices to enhance digital literacy among learners.

✔ Save Observation Marks

Once data is saved successfully, the status of the observation will change to COMPLETED

My Lesson Observations   Create Lesson Observations

My Appraiser Lesson Observations

✔ Request Observation

Show 10 ∨ entries

Search:

Observer's Name	TSC No.	ID No.	Year	Term	Class	Subject	Topic	Status	Actions
	123456	123456	2020		Grade 4	English	Listening and Speaking	Completed	👁 View
Name	TSC No.	ID No.	Year	Term	Class	Subject	Topic	Status	Actions

Showing 1 to 1 of 1 entries

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Thank You